

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING AGENDA
McKenzie School Gymnasium
August 24, 2017
6:00 PM**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - President

OPENING STATEMENT - President

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof published in The Record and South Bergenite Newspapers and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Daniel Alvarez
Mr. Jason Bulger
Mrs. Maria Caruso
Mr. Carlo Maucione
Mrs. Kathleen Winston
Mrs. Debra Zoller
Mr. Richard Vartan

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - President

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Vartan Opens the Hearing of Citizens:

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

President Vartan Closes the Hearing of Citizens:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

None

REPORTS TO THE BOARD

- School Business Administrator's Report – Mr. Mark Kramer
- Superintendent's Report – Mr. Giovanni A. Giancaspro

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

Motion:

Second:

Vote:

- July 27, 2017 Public Meeting Minutes
- July 27, 2017 Executive Meeting Minutes

SUPERINTENDENT’S REPORT

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: S1) Fire and Emergency Drill Report; S2) Enrollment Report; S3) Harassment, Intimidation and Bullying Report; S4) Authorization to submit Faust School 2016-2017 Self-Assessment under ABR; S5) Authorization to submit McKenzie School 2016-2017 Self-Assessment under ABR:

Motion S1 – S5:

Second:

Vote:

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

No New Business

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	334
McKenzie	479
Special Services – In District	126
Special Services – Out of District	26
Tuition Students	0
Home Instruction	0

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

No New Business

S4. AUTHORIZATION TO SUBMIT FAUST SCHOOL 2016-2017 SELF-ASSESSMENT UNDER ABR

Motion to approve, upon the recommendation of the Superintendent, the submission of the A.S. Faust School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (ABR).

S5. AUTHORIZATION TO SUBMIT MCKENZIE SCHOOL 2016-2017 SELF-ASSESSMENT UNDER ABR

Motion to approve, upon the recommendation of the Superintendent, the submission of the McKenzie School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (ABR).

CURRICULUM COMMITTEE (Chairperson; Carlo Maucione, Maria Caruso, Debbie Zoller)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion C1) Approval of Student Services; C2) Resolution to Agree to Contract with Bergen County Special Services for Non Public Schools Under Chapters 192/193 for Student Services; C3) Approval of District Evaluation Advisory Committee (DEAC) for the 2017-2018 school year; C4) Approval of School Improvement Panel Committee (ScIP) for the 2017-2018 school year; C5) Approval of Submission of Mentoring Plan Annual State of Assurance for the 2017-2018 school year; C6) Approval of Curricula; C7) Approval of Contractual Agreement with Literacy and Learning Solutions; C8) Approval of Superintendent’s Goals for 2017-2018; C9) Approval of District’s Goals for 2017-2018; C10) Approval of the Submission of ESEA Consolidated Application; C11) Approval of Submission of District Professional Development Plan:

Motions C1 – C11:

Second:

Vote:

C1. APPROVAL OF STUDENT SERVICES

Motion to approve, upon the recommendation of the Superintendent in consultation with the Supervisor of Student Services, the following contracts, related services and transportation provided to Special Education student’s currently enrolled in programs operated by the East Rutherford Board of Education.

Code	Student I.D.#	Service(s) Requested	Provider	Date	Cost(s)
C1.	on file	Contract for RN/LPN Services	Star Pediatric Homecare Agency	7/1/17-6/30/18	RN - \$57.00 hourly LPN - \$47.00 hourly
C2.	on file	\$1,000,000.00 Umbrella Policy for parent/legal guardian to transport their own child Out of District	Parent	July 2017 – June 2018	\$128.00 annual policy \$20.00 per day reimbursement
C3.	on file	Annual Tuition 2017 - 2018	Ridgefield Board of Education	7/3/17-6/21/18	\$60,442.00 tentative tuition
C4.	n/a	Home / Hospital Program	Bergen County Special Services – Bergen Regional Medical	2017 – 2018 school year	\$65.00 per hour Not to exceed maximum of ten hours per week
C5.	on file	Annual Tuition 2017 - 2018	South Bergen Jointure Commission	9/7/17-6/27/18	\$57,500.00 tentative tuition

C2. RESOLUTION TO AGREE TO CONTRACT WITH BERGEN COUNTY SPECIAL SERVICES FOR NON PUBLIC SCHOOLS UNDER CHAPTERS 192 AND 193 FOR STUDENT SERVICES

WHEREAS, the Bergen County Special Services School District (BCSSSD) is a body corporate organized under the laws of the State of New Jersey pursuant to N.J.S.A.18A:46-29.

WHEREAS, the LEA is required by law to provide remedial and auxiliary services to eligible students attending Non public schools within the public school district pursuant to P.L. 1977, Chapters 192-193 from BCSSSD.

WHEREAS, the LEA and BCSSSD hereby agrees to provide the remedial and auxiliary services in accordance with the applicable New Jersey statutes and the rules and regulations of the State Board of Education and the policies of the Board of Education of BCSSSD.

WHEREAS, the auxiliary and remedial services to be provided are limited to P.L. 192 Compensatory Education, English as a Second Language, and Home Instruction. P.L. 193 Supplementary Instruction, Speech Correction and Examination and Classification for eligible pupils.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education herby approves the agreement to contract with Bergen County Special Services.

C3. APPROVAL OF DISTRICT EVALUATION ADVISORY COMMITTEE (DEAC) FOR THE 2016-2017 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the District Evaluation Advisory Committee for the 2017-2018 as listed:

- Giovanni Giancaspro
- Sharon King-Dobson
- Brian Barrow
- Regina Barrale
- Lauren Cevetillo
- Paul Colavito
- Lisa Fallon
- Theresa Forte
- Richard Vartan
- Meghan Havriliak

C4. APPROVAL OF SCHOOL IMPROVEMENT PANEL COMMITTEE (ScIP) FOR THE 2017-2018 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the School Improvement Panel Committee (ScIP) for the 2017-2018 as listed:

- McKenzie School – Brian Barrow, Sharon King-Dobson, Helene Puig, Cory Scelsa, Elyse Iavarone, Dave Higgins, Theresa Forte
- Faust School – Regina Barrale, Sharon King-Dobson, Helene Puig, Brittany Addeo, Kathy DiLascio, Rebecca Krantz, Gina Pappas

C5. APPROVAL OF MENTORING PLAN ANNUAL STATEMENT OF ASSURANCE FOR THE 2017-2018 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the submission of Mentoring Plan Annual Statement of Assurance for the 2017-2018 school year.

C6. APPROVAL OF CURRICULA

Motion to approve, upon the recommendation of the Superintendent, the following curricula aligned to the New Jersey Student Learning Standards:

- Comprehensive Health and Physical Education K-8
- Educational Technology K-8
- English Language Arts K-8
- English Language Learner K-8
- Enrichment K-8
- Mathematics K-8
- Science K-5
- Social Studies K-8
- Visual and Performing Arts K-8
- World Language K-8

C7. APPROVAL OF CONTRACTUAL AGREEMENT WITH LITERACY AND LEARNING SOLUTIONS FOR THE 2017-2018 SCHOOL YEAR

Upon the recommendation of the Superintendent in consultation with the Supervisor of Student Services, to approve the contractual agreement with Literacy and Learning Solutions providing support to teachers and students with an instructional and literacy coach for 33 weeks, 9 hours per week (total of 297 hours), at a rate of \$80.00 per hour for a total cost of \$23,760.00.

C8. APPROVAL OF SUPERINTENDENT’S GOALS FOR 2017-2018

Motion to approve, upon the recommendation of the Superintendent, the Superintendent’s goals for the 2017-2018 school year.

C9. APPROVAL OF DISTRICT’S GOALS FOR 2017-2018

Motion to approve, upon the recommendation of the Superintendent, the District’s goals for the 2017-2018 school year.

C10. APPROVAL OF SUBMISSION OF THE ESEA CONSOLIDATED APPLICATION

Motion to approve, upon the recommendation of the superintendent, the submission of the ESEA Consolidated Application totaling \$206,156 for the fiscal year 2017-2018 as follows:

- Title I-A \$ 157,553
- Title II-A 19,384
- Title III 13,755
- Title III Immigrant 5,464
- Title IV Part A 10,000
- \$ 206,156

C11. APPROVAL OF DISTRICT PROFESSIONAL DEVELOPMENT PLAN ANNUAL STATEMENT OF ASSURANCE FOR THE 2017-2018 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the submission of District Professional Development Plan Annual Statement of Assurance for the 2017-2018 school year.

PERSONNEL COMMITTEE (*Chairperson; Maria Caruso, Daniel Alvarez, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: P1) Personnel Actions; P2) Travel Expenditures; P3) Source 4 Teachers Substitute List; P4) Leave of Absence; P5) Approval of Delta-T Group Substitute Nurses for 2017-2018:

Motions P1 – P5:

Second:

Vote:

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	John Mauthe	Appointment	Replacement Math Teacher	BA+15, Step 1	\$57,227 Pro-Rated	9/1/17 – 12/4/17	(Maternity Leave) 11-130-100-101-982

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.2	Jamie Credico	Appointment	Replacement Pre-K Teacher	MA, Step 1	\$61,527 Pro-Rated	9/1/17 – 1/26/18	(Extended Maternity Leave) 11-105-100-101-00-982
P1.3	Caitlyn Dwyer	Salary Guide Movement	Teacher	From: MA, Step 9 To: MA+15, Step 9	From: \$76,199 To: \$80,947	9/1/17- 6/30/18	11-120-100-101-00-000
P1.4	Keila Rivera-Perez	Acknowledgement	Practicum in School Psychology	N/A	N/A	Start date 10/16/17 1 day a week for 7 weeks Total 40 hours	Cooperating School Psychologist Dr. Jamie Lee
P1.5	Christina Scardino	Appointment	Replacement 4 th Grade Teacher	BA, Step 1	\$55,077 Pro-Rated	9/1/17 – 12/22/17	(Maternity Leave) 11-120-100-101-00-982
P1.6	Lynzi Kolheffer	Appointment	Instructional Aide	Certified Aide, Step 1	\$21.08/hr	9/1/17 – 6/30/18	Up to 25 hours per week 11-190-100-106-00-000
P1.7	Eileen Lucas	Appointment	Instructional Aide	Certified Aide, Step 1	\$21.08/hr	9/1/17 – 6/30/18	Up to 25 hours per week 11-190-100-106-00-000
P1.8	Antonia Butler	Appointment	Instructional Aide	HQ Aide, Step 1	\$19.22/hr	9/1/17 – 6/30/18	Extended Hours 2.25 hours 11-190-100-106-00-000
P1.9	Alison Sparaga	Appointment	Instructional Aide	Certified Aide, Step 1	\$21.08/hr	9/1/17 – 6/30/18	Up to 25 hours per week 11-190-100-106-00-000
P1.10	Kalliopi Meneakis- Zanakis	Appointment	Instructional Aide	Certified Aide, Step 1	\$21.08/hr	9/1/17 – 6/30/18	Up to 25 hours per week 11-190-100-106-00-000

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	8/27/17	Regina Barrale	Certified Pool Operator Certificate Paterson, NJ.	\$300.00	No
P2.2	12/7/17	Angelina Marra-O'Hare	Payroll Fundamentals Rockaway, N.J.	\$20.22	No

P3. APPROVAL OF SOURCE 4 TEACHERS SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent to approve the Source 4 Teachers substitute teacher list as on file in the Superintendent's Office for **August 2017**.

P4. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P4.1	#0221	Extended Maternity Leave	Teacher	McKenzie	9/1/17	1/26/18	n/a	Unpaid Leave	1/29/18

P5. APPROVAL OF DELTA-T GROUP FOR SUBSTITUTE NURSES FOR THE 2017-2018 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent to approve the Delta-T Group for a substitute registered nurse, at an hourly rate of \$37.50 as needed, for the 2017-2018 school year, with such changes as the Superintendent and Board Counsel deem necessary to effectuate the intent and purposes of this resolution and the Delta-T Group Agreement.

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Kathy Winston, Jason Bulger, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion PF1) Approval of Use of District Facility:

Motion PF1:

Second:

Vote:

PF1. APPROVAL OF USE OF DISTRICT FACILITY

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Open to the Public	Date of Event	Time Allotment	Discussion/ Fee to BOE
PF1.1	49	8 th Grade Committee	Faust School Gymnasium	8 th Grade Dances	yes	Sept 22, 2017 Oct. 27, 2017 Dec. 15, 2017 Feb. 09, 2018 March 16, 2018 May 18, 2018	7:00 – 10:00 pm	Special Police Officer \$14.50 - \$16.00 per hour x 5 hours per dance approx.. \$480.00 total cost
PF1.2	50	8 th Grade Committee	Faust School Gymnasium	Information to parents on goals for the 8 th grade	yes	Sept. 20, 2017	7:00 – 8:00 pm	Special Police Officer \$14.50 - \$16.00 per hour x 2 hours approx.. \$32.00 total cost
PF1.3	51	John Hansen Borough of E. Rutherford	Faust School Gymnasium	Ladies Volleyball	yes	Sept. 13, 2017 – May 23, 2018	6:00 – 9:00 pm	Special Police Officer paid for by Borough of ER

Board Policy 7510 facilities available 6:30 – 9:00pm.

AD-HOC COMMITTEE (*Chairperson; Richard Vartan, Debbie Zoller, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motions: A1) Approval of Bond Counsel; A2) Approval of Construction Management Services:

Motions A1 - A2:

Second:

Vote:

A1. APPROVAL OF APPOINTMENT OF BOND COUNSEL SERVICES

WHEREAS, the East Rutherford Board of Education recognizes the need for professional services of bond counsel for the East Rutherford referendum project; and

WHEREAS, a request for proposal for professional services to obtain bond council services was requested on July 13, 2017; and

WHEREAS, the request for proposal was reviewed by the board's attorney before its distribution; and

WHEREAS, pursuant to the Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq., and accountability regulations, N.J.A.C. 6A:23A-5.2(a)(5), the request for proposals generated three responses under a fair and open process:

- McManimon, Scotland & Baumann
- Rogut & McCarthy
- Wilentz, Goldman & Spitzer

WHEREAS, the Ad Hoc committee for the referendum interviewed the above three firms and is recommending Rogut & McCarthy to be the district's bond counsel for the East Rutherford referendum project;

WHEREAS, Rogut & McCarthy, with business operations located at 37 Alsen Street, Cranford, NJ 07016, is duly qualified by experience and qualifications to perform the bond counsel services needed for the East Rutherford referendum project; and

WHEREAS, Rogut & McCarthy fees are as follows:

- School bond elections flat fee of \$2,000 plus out of pocket expenditures not to exceed \$150
- Bond issuance representation fixed fee of \$13,000 plus out-of-pocket disbursements not to exceed \$500
- School promissory notes is \$50 per \$100,000 of notes prepared, or fraction thereof, with a minimum of \$500 for each issue of notes

NOW, THEREFORE, BE IT RESOLVED by the East Rutherford Board of Education, County of Bergen in the State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services for bond counsel between Rogut & McCarthy and the East Rutherford Board of Education; and

BE IT FURTHER RESOLVED, the East Rutherford Board of Education hereby awards a contract to Rogut & McCarthy consistent with the terms not exceeding those set forth above and consistent with the proposal on file in the Board Secretary's office; and

BE IT FURTHER RESOLVED, The Board President, Superintendent, Business Administrator/Board Secretary, and Board Counsel be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the further negotiation of the terms of the agreement between the Board and Rogut & McCarthy as set forth herein, and the preparation and execution of a final agreement consistent with this Resolution, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1), the School Business Administrator/Board Secretary shall publish a legal notice of the award of this professional services contract and ensure that the awarding resolution is available for public inspection at the Office of the School Business Administration during normal business hours; and

A2. APPROVAL OF APPOINTMENT OF CONSTRUCTION MANAGEMENT SERVICES

WHEREAS, the East Rutherford Board of Education recognizes the need for professional services of a construction management company with architectural and engineering qualifications for the East Rutherford referendum project; and

WHEREAS, the administration has conducted a procurement process including the requesting the proposals on July 28, 2017 from firms with experience in professional services related to the construction management of renovations and additions to existing buildings, and performing interviews of both firms to determine the best qualified team, providing the best overall value to the school district; and

WHEREAS, the request for proposals was reviewed by the board's attorney before its distribution; and

WHEREAS, pursuant to the Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq., and accountability regulations, N.J.A.C. 6A:23A-5.2(a)(5), the request for proposals generated three responses under a fair and open process:

- Epic Management Inc.
- Greyhawk North America LLC
- Legacy Construction Management, Inc.

WHEREAS, the Ad Hoc committee for the referendum interviewed the above three firms and is recommending Epic Management Inc. to be the district's construction manager over the East Rutherford referendum project;

WHEREAS, Epic Management Inc., with business operations located at 136 11th St., Piscataway, NJ 08854, is duly qualified by experience and qualifications to perform the construction management services needed for the East Rutherford referendum project; and

WHEREAS, Epic Management Inc. fees are as follows:

- Pre-Referendum Phase Fee - \$16,000
- Design and Bidding Phase Fee - \$65,500
- Construction and Closeout Phase Fee - \$550,500
- Total Fees - \$657,000

NOW, THEREFORE, BE IT RESOLVED by the East Rutherford Board of Education, County of Bergen in the State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services of a construction manager between Epic Management Inc., in an amount not-to-exceed six hundred fifty-seven thousand dollars (\$657,000) for the period of time of the multi-year construction project, and the East Rutherford Board of Education; and

BE IT FURTHER RESOLVED, the East Rutherford Board of Education hereby awards a contract to Epic Management Inc. consistent with the terms not exceeding those set forth above and consistent with Epic's proposal and the request for proposals on file in the Board Secretary's office; and

BE IT FURTHER RESOLVED, The Board President, Superintendent, Business Administrator/Board Secretary, and Board Counsel be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the further negotiation of the terms of the agreement between the Board and Epic as set forth herein, and the preparation and execution of a final agreement consistent with this Resolution, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1), the School Business Administrator/Board Secretary shall publish a legal notice of the award of this professional services contract and ensure that the awarding resolution is available for public inspection at the Office of the School Business Administration during normal business hours.

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: **CR1) Second Reading – Bylaws, Policies and Regulations; CR2) Approval of the Contract between Apollo and the East Rutherford Board of Education for the After-School Program for 2017-2018:**

Motions CR1 – CR2:

Second:

Vote:

CR1. APPROVE SECOND READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Motion to approve, upon the recommendation of the Superintendent approval of the second reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy 8550 – Unpaid Meal Charges/Outstanding Food Service Charges (M)

CR2. APPROVAL OF THE CONTRACT BETWEEN APOLLO AND THE EAST RUTHERFORD BOARD OF EDUCATION FOR THE AFTER-SCHOOL PROGRAM FOR THE 2017-2018 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent the contract between Apollo and the East Rutherford Board of Education for the After-School Program for the 2017-2018 school year, with such changes as the Superintendent and Board Counsel deem necessary to effectuate the intent and purposes of this resolution and the after-school program.

TECHNOLOGY COMMITTEE (*Chairperson; Daniel Alvarez, Jason Bulger, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

No New Business

NEGOTIATIONS COMMITTEE

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: N1) Memorandum of Agreement between the East Rutherford Board of Education and the East Rutherford Administrators' Association:

E.R.A.A. – status – Mr. Alvarez

I.O.U.E. - status – Mr. Bulger

Motion N1:

Second:

Vote:

N1. RESOLUTION AUTHORIZING AND APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN THE EAST RUTHERFORD BOARD OF EDUCATION AND THE EAST RUTHERFORD ADMINISTRATORS' ASSOCIATION

WHEREAS, the East Rutherford Board of Education (“Board”) and the East Rutherford Administrators’ Association (“ERAA”) negotiations committees have engaged in negotiations for a successor contract to the one that expired June 30, 2017; and

WHEREAS, the committees have reached a settlement with respect to those negotiations, the terms and conditions of which have been set forth in a Memorandum of Agreement, dated as of August 18, 2017, a copy of which is on file in the Business Administrator’s office.

NOW, THEREFORE, BE IT RESOLVED by the Board, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Memorandum of Agreement, dated as of August 18, 2017, is authorized and approved.
3. This Resolution shall be effective immediately.

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Richard Vartan, Kathy Winston*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: F1) Approval of Bill Lists; F2) Approval of Transfer of Funds; F3) Acceptance of Monthly Financial Reports; F4) Approval of Transportation Requests; F5) Approval of Coordinated Transportation Services with Carlstadt-East Rutherford Becton Regional High School; F6) Approval of Resolution to Transfer from Capital Reserve to Capital Outlay; F7) A Resolution Appointing the Fund Commissioner to the Bergen Municipal Employee Benefits Fund; F8) Approval to Accept Additional State Aid:

Motions F1 – F8:

Second:

Vote:

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated **July 27, 2017- August 24, 2017** is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of **\$240,980.10**; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay June and July bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

General Account	\$240,980.10
Food Service Account	\$0.00
Special Activity Account	\$0.00
TOTAL	\$240,980.10

F2. APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of **June** within the 2016-2017 school year budget, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

F3. ACCEPTANCE OF THE FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending **June 30, 2017** are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending **June 30, 2017**; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

F4. APPROVAL OF TRANSPORTATION REQUESTS

No New Business

F5. APPROVAL OF COORDINATED TRANSPORTATION SERVICES WITH CARLSTADT-EAST RUTHERFORD BECTON REGIONAL HIGH SCHOOL FOR 2017-2018 SCHOOL YEAR

BE IT RESOLVED, that the East Rutherford Public School District does hereby approve an agreement with the Carlstadt-East Rutherford Becton Regional High School, for the purposes of transporting students in accordance with Chapter 53, P.L.1997, for the time period 2017-2018 school year; and

BE IT FURTHER RESOLVED, the services to be provided include, but are not limited to, the Coordinated Transportation of public school and summer school programs; and

BE IT FURTHER RESOLVED, the services will also include the sharing of busses and bussing support from time to time when a need has been determined and approved by administration; and

BE IT FURTHER RESOLVED, that the Becton Regional High School agrees to abide by the Transportation Services Agreement in the amount of \$6,790.00 as published by the East Rutherford Public School District; and

BE IT FURTHER RESOLVED, The Board President, Superintendent, School Business Administrator/Board Secretary, and Board Counsel be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the further negotiation of the terms of the agreement between the Board and Carlstadt-East Rutherford Becton Regional High School as set forth herein, and the preparation and execution of a final agreement consistent with this Resolution.

F6. APPROVAL OF RESOLUTION TO TRANSFER FROM CAPITAL RESERVE TO THE CAPITAL OUTLAY FUND FOR BUILDING ADDITIONAL CLASSROOM SPACE TO ACCOMODATE GROWTH IN STUDENT ENROLLMENT

WHEREAS, the East Rutherford Board of Education (hereinafter referred to as the "Board of Education") has established a capital reserve account pursuant to N.J.S.A. 18A:21-2 and 3 and N.J.S.A. 18A:7G-31 in accordance with Generally Accepted Accounting Principals, which is subject to an annual audit; and

WHEREAS, the Board of Education may use the capital reserve account to implement a capital project in the District's Long Range Facility Plan (hereinafter referred to as "LRFP") as required pursuant to N.J.S.A. 18A:7G-4(a) and N.J.A.C. 6A:26-2

WHEREAS, pursuant to N.J.A.C. 6A:23A-14.1, the Board of Education may, by resolution, transfer funds from the capital reserve account to the line items in the capital outlay fund to fund architectural, engineering and construction management fees associated with the school facilities projects included in the district's approved LRFP and to fund a portion of the local share, less any excess costs of a school facilities project as determined in accordance with N.J.A.C. 6A:26-3; and

WHEREAS, the building additional classroom space to accommodate growth in student enrollment is in the districts approved LRFP which is being funded in part by funds in the capital reserve account for the local share of the school facilities project being funded pursuant to N.J.S.A. 18A:7G-15.

NOW THEREFORE BE IT RESOLVED, that:

1. The Board of Education hereby approves the transfer from the capital reserve account to the capital outlay fund in the amount of \$65,000.00 representing that amount to fund the architectural, engineering and construction management for the additional classroom space to accommodate growth in student enrollment.
2. The withdrawn funds shall be accounted for separately pursuant to N.J.A.C. 18A:7G-15.
3. Any unexpended transferred capital reserve funds remaining after the completion of the school facilities project shall be accounted for in accordance with N.J.A.C. 6A:23A-14.1(j)(3).

F7. RESOLUTION APPOINTING THE FUND COMMISSIONER TO THE BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND

WHEREAS, the Board of Education (hereinafter, the District) is a member of the Bergen Municipal Employee Benefits Fund (hereinafter the BMED) for its Employee Dental Benefits Program; and

WHEREAS, in accordance with the requirements of membership in the Fund, the District must appoint a Fund Commissioner to serve as the representative to the District in all pertinent Fund affairs; and

WHEREAS, Business **Administrator/Board Secretary Mark Kramer** has agreed to serve in the capacity of Fund Commissioner in accordance with the requirements promulgated by the By-Laws to the Fund.

NOW, THEREFORE BE IT RESOLVED, by the East Rutherford Board of Education, County of Bergen, State of New Jersey, that **Business Administrator/Board Secretary Mark Kramer** is hereby appointed to serve as the Fund Commissioner to the District to the Bergen Municipal Employee Benefits Fund (BMED), effective upon adoption of this Resolution; and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to the Fund through the Board's Health Benefits Consultant, PIA Security Programs, Inc., 429 Hackensack Street, P.O. Box 818, Carlstadt, NJ 07072.

F8. APPROVAL TO ACCEPT ADDITIONAL STATE AID FOR THE 2017-2018 SCHOOL YEAR

BE IT RESOLVED, upon the recommendation of the superintendent of schools, that the East Rutherford Board of Education accept additional state aid from the State of New Jersey for the 2017-2018 school year, in the amount of \$15,027, and to appropriate said additional aid into the 2017-2018 budget, as permitted by statute, as follows:

- 11.000.240.150 Additional Summer Support - McKenzie Secretarial \$800.00
- 11.000.221.104 Additional Summer Curriculum Writing \$1,000.00
- 11.000.213.300 Fund Substitute Nurses for 2017-2018 \$4,327.00
- 11.000.230.585 Additional day at NJSBA workshop - \$700.00
- 11.000.240.103 Salary adjustments - \$5,200.00
- 11.000.241.100 Salary adjustments - \$3,000.00

NEW BUSINESS

OLD BUSINESS

OPEN TO THE PUBLIC

President Vartan Opens the Hearing of Citizens:

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

President Vartan Closes the Hearing of Citizens:

ADJOURN TO EXECUTIVE SESSION

Motion to pass the board's standard resolution for the board to enter into executive session. The board expects to return to the business portion of the meeting in approximately _____minutes. Formal action _____ (will/will not/may) be taken. The following matters will be covered in executive session:

RECONVENE PUBLIC SESSION

Motion:

Second:

Vote:

ADJOURNMENT

Motion:

Second:

Vote:

**NEXT MEETING:
Public Meeting
A.S. Faust School Gymnasium
September 19th, 2017
7:00 P.M.**